



## Ohio Revised Code

### Section 149.40 Making only necessary records.

Effective: July 1, 1985

Legislation: House Bill 238 - 116th General Assembly

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The head of each public office shall cause to be made only such records as are necessary for the adequate and proper documentation of the organization, functions, policies, decisions, procedures, and essential transactions of the agency and for the protection of the legal and financial rights of the state and persons directly affected by the agency's activities.

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